

# Salado Creek WRC Junction Box 2

## Cover Repairs

### (CO-00543)

**Eric Eckols, P.E.**

Project Engineer II – Asset Management

**Florinda Gonzales**

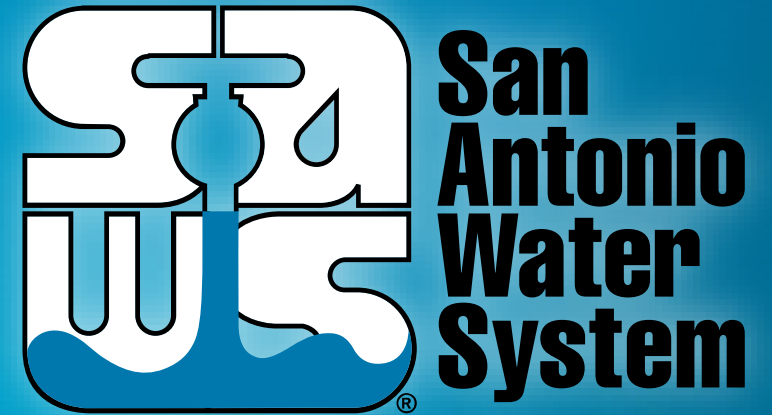
Contract Administrator

**Marisol V. Robles**

SMWVB Program Manager

**Ted Stawasz**

Design Consultant, CP&Y



Non- Mandatory Pre-Bid Meeting

April 6, 2022

MAKING SAN ANTONIO  
**WATERFUL**

The "Waterful" logo graphic consists of the word "WATERFUL" in a bold, white, sans-serif font. The letter "F" is replaced by a blue glass filled with water, which is set against a background of a cross-section of the earth showing brown soil and green grass at the top.

# WebEx Reminders

- Stay muted during the entire presentation.
- Sign-In using the chat
  - Name, Company, Email Address
- Ask questions at any time during the presentation utilizing the Chat. Questions will be addressed at the end of the presentation.
  - Ensure to direct your questions to the entire group by selecting everyone from the drop down.
  - All formal responses to questions will be provided via an Addendum.
- Audio only attendees may follow along on the presentation posted to the SAWS solicitation website.

# Oral Statements

Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of this Project. Changes, if any, will be addressed in writing only via an Addendum.

# Agenda

- General Information
- SMWB Requirements
- Contract Solicitation Website
- Vendor Registration & Notification (VRN)
- IFB Schedule
- Bid Packet Preparation
- Contract Requirements
- Bid Packet Preparation
- Bid Opening Procedures
- Key Reminders
- Contact Information
- Project Overview
- Questions

# General Information

- This is a Non-Mandatory pre-bid meeting
- This presentation has been posted and the attendance sheet will be posted, at the end of this meeting, to the SAWS website
- Construction services being procured through low bid (IFB) under Chapter 2269 of the Texas Government Code
- Key Project Information:
  - Construction Estimate: \$444,015.00
  - Calendar Duration: 120 days



# Aspirational SMWB Goal

Industry	Aspirational SMWB Goal
Construction	20%

The aspirational SMWB goal is 20% of your total bid price



# Minimum Qualifications for SMWB recognition:

- South Central Texas Regional Certification Agency
  - SBE-Certified (even MBEs and WBEs)
  - Includes the Texas Historically Underutilized Business “HUB” Program
- Local office or Local Equipment Yard
  - Atascosa, Bandera, Bexar, Comal, Frio, Guadalupe, Kendall, Kerr, McMullen, Medina, Uvalde and Wilson



# Good Faith Effort Plan (GFEP) FAQs

- **Q: Is the 20% SMWB goal mandatory?**

A: No, but we ask prime contractors to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.

- **Q: What if I am having trouble finding SMWB subcontractors?**

A: The SCTRCA has a search portal at [www.sctrca.sctrca.org](http://www.sctrca.sctrca.org). Please contact Marisol Robles at [Marisol.Robles@saws.org](mailto:Marisol.Robles@saws.org) if assistance is needed.

- **Q: What if my business is SMWB-certified? Do I need to find SMWB subs?**

A: If your firm is SMWB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.

- **Q: Do I need to include all my subcontractors in the GFEP or just those that qualify towards the SMWB goal?**

A: All subcontractors need to be included in the GFEP, even those that may not count towards the SMWB goal.

- **Q: What if I have questions about the GFEP?**

A: Please contact the SMWB Program Manager at 210-233-3420, or at [Marisol.Robles@saws.org](mailto:Marisol.Robles@saws.org). GFEP questions can be asked at any time before the submittal is due.



# Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System

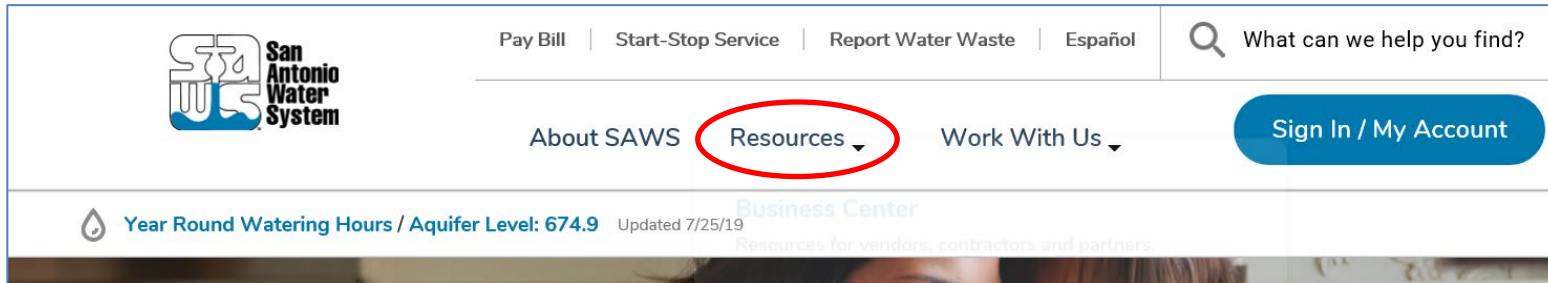
- 1. Subcontractor & Supplier Payment Tracking
- 2. Subcontractor and Supplier Additions or Substitutions
- 3. Must be Current and Accurate before Retainage is released

<https://saws.smwbe.com>

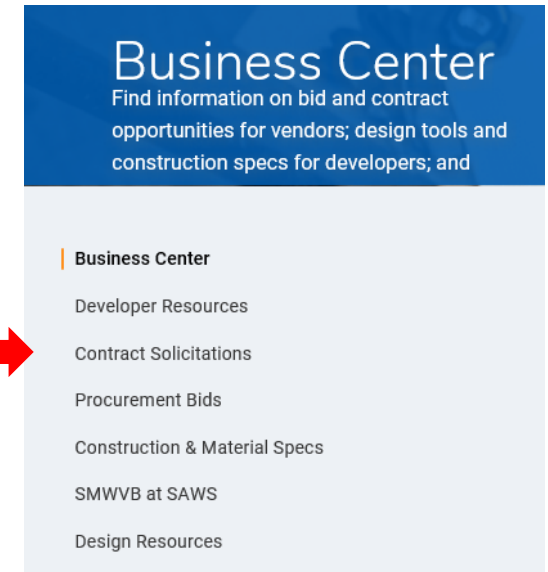


# Contract Solicitations Website

- To locate the Contract Solicitations, go to the SAWS website at [www.saws.org](http://www.saws.org), click on the drop-down menu for Resources and select Business Center



- At the left-hand menu choose Contract Solicitations



# Contract Solicitations Website

- Choose the specific project
- The following buttons are located under the advertisement:
  - \*Notify Me - Subscribe
  - Plan Holder’s List – View List
  - Downloads
    - Specifications
    - Plans
    - Addendums
    - Engineering Reports



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**Non-Mandatory Pre-Bid Meeting**  
 10:00 AM, Tuesday Aug. 6, 2019

San Antonio Water System Customer Service Building, 2800 U.S. Hwy 281 N, San Antonio, Texas 78212; Conference Room CR-C145

**Notify Me**  
 Receive updates sent straight to your inbox.  
[Subscribe](#)

**Plan Holders List**  
 View plan holders list.  
[View List](#)

**Downloads**

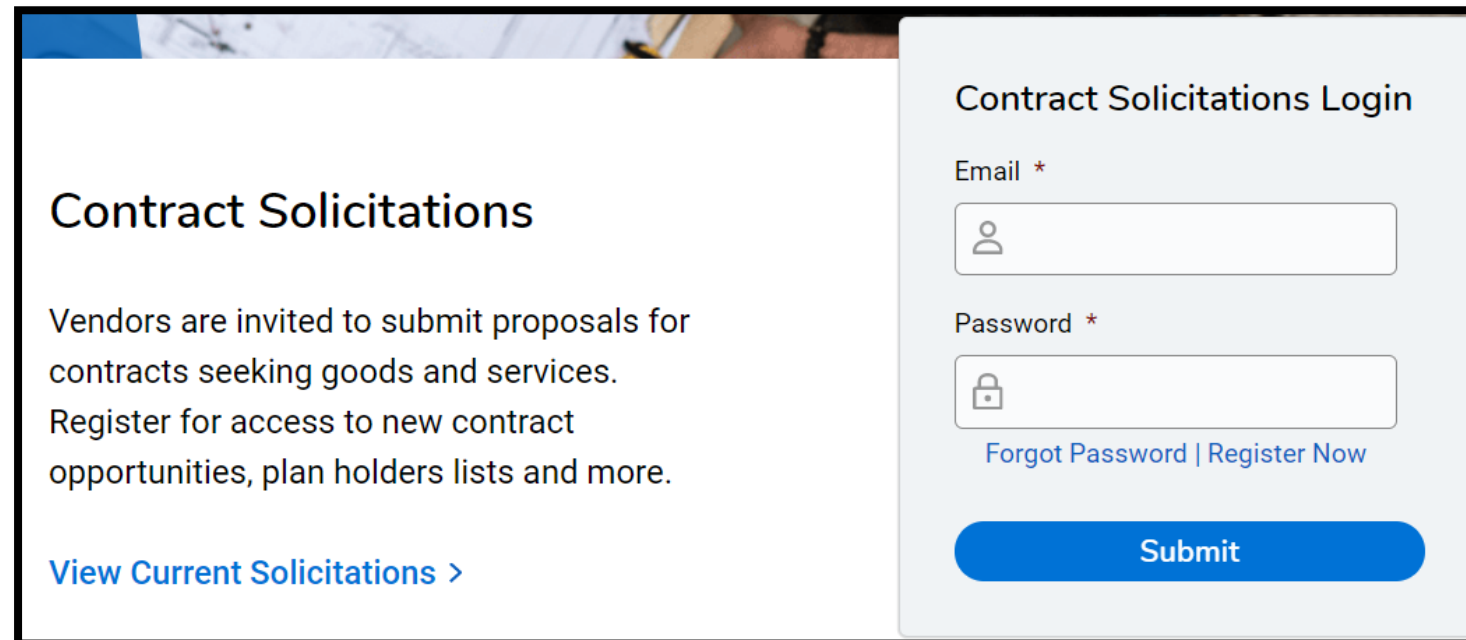
**Specifications**  
 Jul. 31, 2019  
 Note: You must be logged in to access this document.

**Plans**  
 Jul. 31, 2019  
 Note: You must be logged in to access this document.

\* To receive updates on specific projects, registered vendors must 'Subscribe' to the project by selecting the project, and clicking 'Subscribe' under the Notify Me box

# Vendor Registration & Notification (VRN)

- Please register through SAWS Vendor Registration Program on the SAWS website at [Business Center - San Antonio Water System \(saws.org\)](https://www.saws.org) to ensure access to the latest information.



**Contract Solicitations**

Vendors are invited to submit proposals for contracts seeking goods and services. Register for access to new contract opportunities, plan holders lists and more.

[View Current Solicitations >](#)

**Contract Solicitations Login**

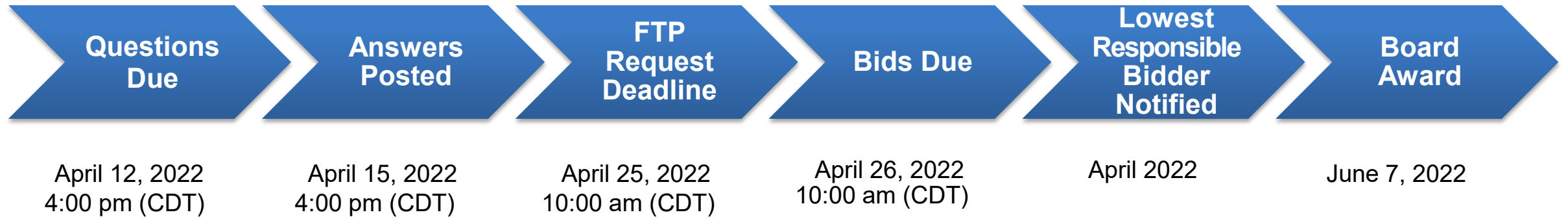
Email \*

Password \*

[Forgot Password | Register Now](#)

**Submit**

# IFB Schedule



# Contract Requirements

## Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions

- Wage decisions are included within the specifications
- Contractors to utilize LCP Tracker
- Certified payroll to be submitted on weekly basis
- Contractors are responsible for sub-contractor payroll
- Late payrolls delay contractor payments from SAWS
- Payroll records are subject to review
- Site visits are random and unannounced
- Interviews will be conducted and will be private & confidential
- All apprenticeship programs will need to be approved by Department of Labor prior to starting

# Contract Requirements

- Insurance requirements are found in Section 5.7 of the GCs  
**Supplemental Conditions**
  - **Construction w/ Pollution, Installation Floater** is required
  - Maintain insurance coverage during the construction of this Project
- Compliant prior to executing the contract
- Will ask for insurance prior to Board award to expedite execution of the contract
  - Any deficiencies must be corrected prior to Board award

# Contract Requirements

## Supplemental Conditions (Continued)

### Apparent Low Bidder

- Notified within 24 hours of Bid Opening
- To provide the following within one (1) business day
  - Conflict of Interest Questionnaire - Form CIQ (Rev. 1/1/2021)
  - Proof of Insurability
  - Company Information Packet
  - Statement regarding ability to complete the project
  - W-9



# Contract Requirements

## Supplemental Conditions (Continued)

### Apparent Low Bidder (Continued)

- To provide the following within one (1) business day of bid opening
  - Statement of Bidder's Experience form showing record of experience on three (3) similar project completed with the last 10 years including name of project, project duration, amount of project, name, address and telephone number of contact person for each project.
  - A Detailed Baseline Schedule
    - Estimated notice to proceed (NTP) date of June 13, 2022
  - An information packet on company showing organization and equipment.
  - A statement regarding ability to complete the project within the schedule taking into account existing commitments.
  - A completed and signed W-9 Request for Taxpayer Identification Number and Certification form.

# Contract Requirements

## Supplemental Conditions (Continued)

- Contractor shall perform the work with its own organization on at least 40% of the total original contract price which should be indicated on the Good Faith Effort Plan.
- Liquidated damages will be assessed at \$400.00 per day

# Bid Packet Preparation

- Utilize the Bid Packet Checklist within the specifications
- Double check all mathematical calculations and verify all extensions
- Ensure Mobilization Line Item does not exceed the percentage allowed
- Addendums are acknowledged on the Bid Proposals
  - Check our website regularly for addendum postings
  - It is possible to have multiple addendums during the time frame in addition to the scheduled final addendum
- References and contact information must be verified prior to submitting bid(s)

# Bid Packet Preparation (Continued)

- Only limited items are required with the initial bid packet
  - List of Bid Items
  - Bid Packet Checklist
  - Signed Bid Proposal Signature Page with
    - Acknowledgement of all Addenda
    - Executive Order
  - Signed Proposal Certification
  - Bid Bond
  - Good Faith Effort Plan

# Bid Opening Procedures

- Bids will be submitted using SAWS' electronic bid opening procedures
- SAWS encourages and prefers the submission of electronic bids using its secure FTP site.
  - Bidders should submit a request via email to obtain access to the site no later than 24 hours before the bid opening.
- Or, Bidders may drop off a hard copy bid. Only required items.
  - Drop box is located at 2800 US Hwy 281 N, Customer Service Tower
    - Enter the first set of glass double doors
    - Insert into the black drop box on the wall on the left-hand side
- Late bids will not be accepted and will be returned unopened.
- Bid Opening will be handled via WebEx only; link found in IFB

# Key Reminders

- All questions should be sent in writing to the corresponding Contract Administrator by email [Florinda.Gonzales@saws.org](mailto:Florinda.Gonzales@saws.org) or fax, 210-233-4290.
- Please identify the project by its associated solicitation number.  
(CO-00543)

# Contact Information

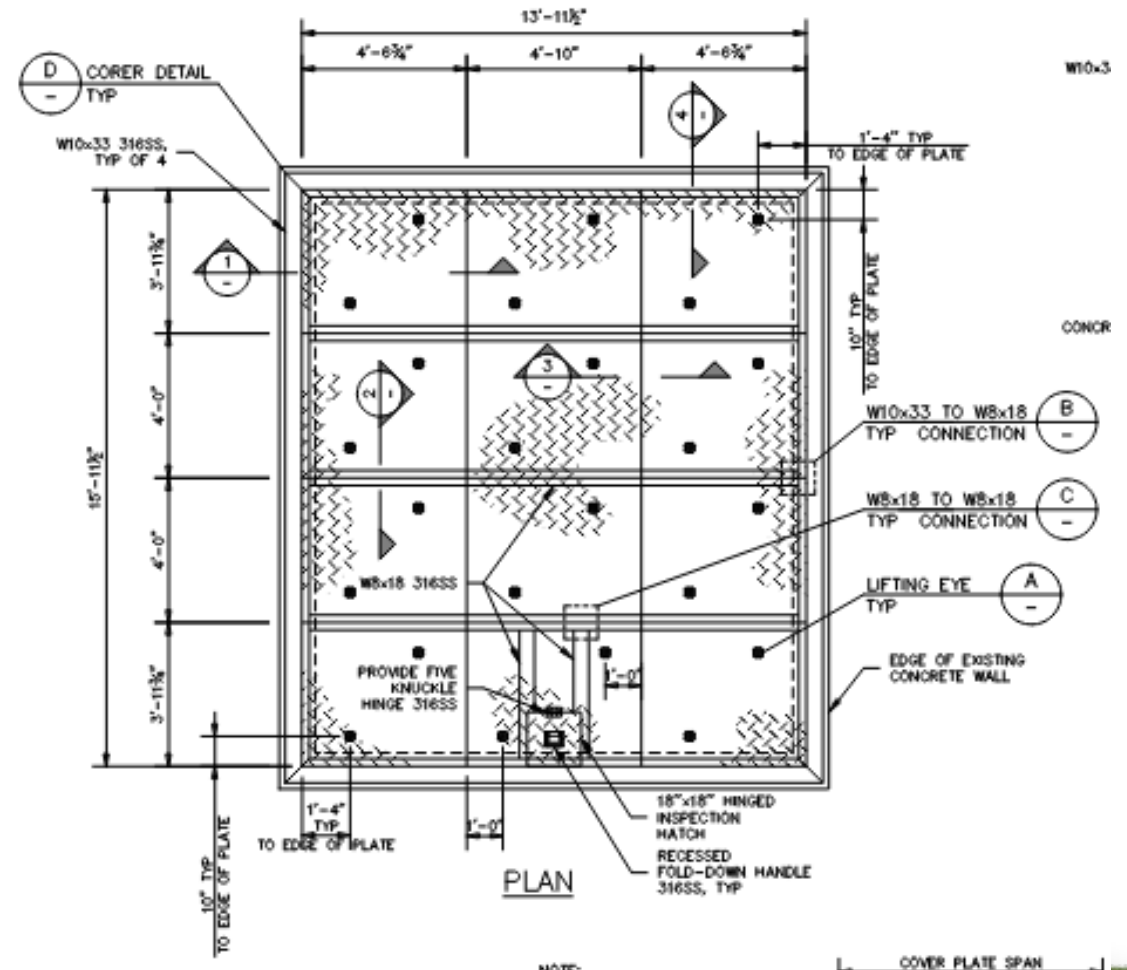
<u>Contact Name</u>	<u>Title</u>	<u>Telephone Number</u>	<u>Email address</u>
Florinda Gonzales	Contract Administrator	210-233-3914	<a href="mailto:Florinda.Gonzales@saws.org">Florinda.Gonzales@saws.org</a>
Marisol V. Robles	SMWVB Program Manager	210-233-3420	<a href="mailto:Marisol.Robles@saws.org">Marisol.Robles@saws.org</a>

## REMINDER

Please be advised that Bidders are prohibited from communicating with any other SAWS staff, the Consultant, the Developer, or City of San Antonio officials regarding this IFB up until the contract is awarded as outlined in the Instructions to Bidders

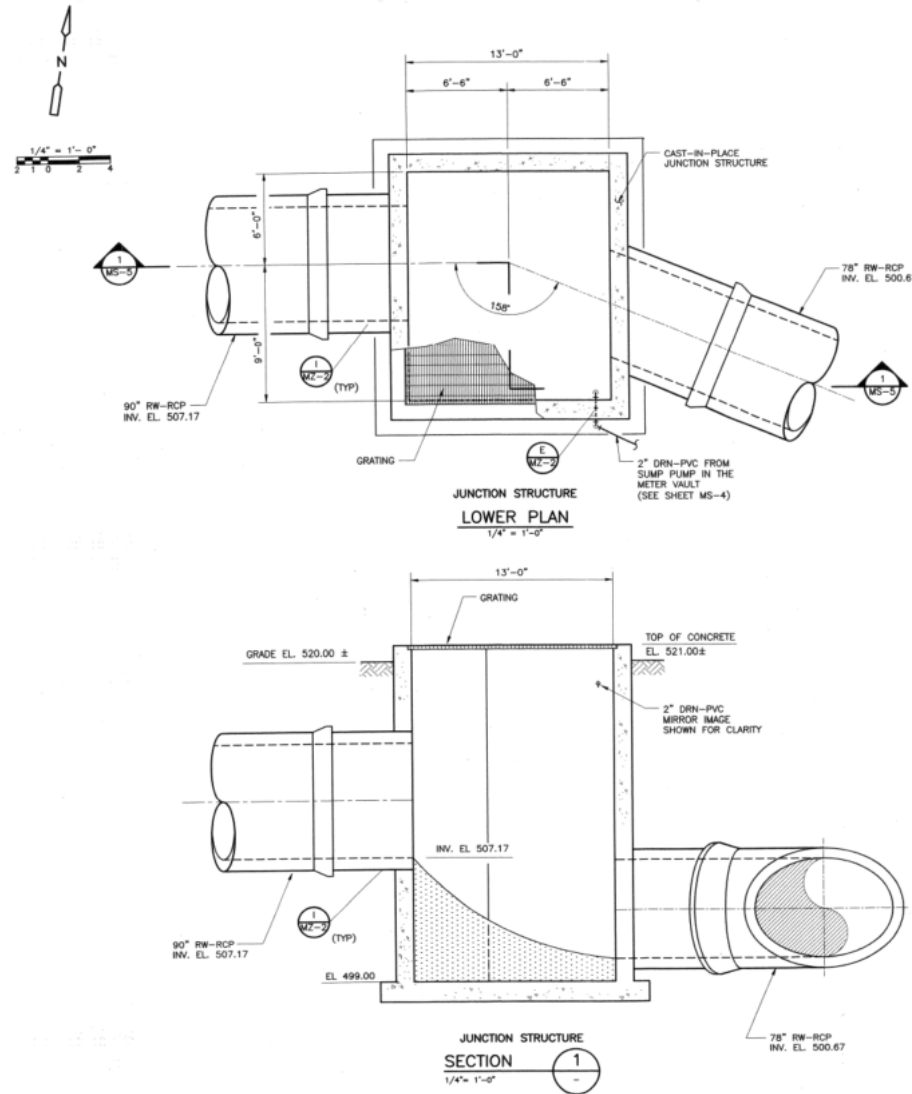
# Construction

- Remove Existing Cover
- Install New Cover
  - Gasket
  - Support Beams
  - Cover
  - Hatch
  - Lifting Eyes





# Safety



# QUESTIONS?

*Reminder: Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of this Project. Changes, if any, will be addressed in writing only via an Addendum.*